

SOUTH HAVEN CITY COUNCIL MEETING MINUTES

November 7, 2016

The South Haven City Council met in regular session on Monday, November 7, 2016 at City Hall. Present were Mayor Don Minor and all council members: Steve Nicholson, Linda Elliott, Katrina Hallman, Kim Byers, and Diana Locke. Also present were Russell Hyde, Tucker Locke, Callie Locke, Seth Brown, City Maintenance Thomas Bacon (arriving at 6:38pm), and City Clerk Amy Brown. The meeting was called to order at 6:30pm and Mayor Minor opened with prayer.

The minutes of the October meeting were reviewed by council. Steve Nicholson motioned to accept the minutes as written and Katrina Hallman seconded. The council vote passed unanimously. The list of disbursements for October was then reviewed by council. Steve Nicholson motioned to pay the bills in the amount of \$20,141.94 for regular disbursements. Kim Byers questioned bill items to Chew Plumbing and mileage reimbursement. Steve Nicholson inquired about the bulldozer work needed at the burn pile. Diana Locke asked where the excavator work was done. Thomas explained a service line had been hit on the city side when an electric pole was being replaced. Discussion was held regarding financial responsibility. Kim Byers seconded the motion to pay the bills. The council vote passed unanimously.

Katrina Hallman inquired if there any updates on the trailer park. Clean-up work is progressing.

Thomas Bacon reported the gravel work had been done in the alley bound by Main/Fredrick and Hunter/Clyde streets. Thomas requested another load of gravel. Thomas also reported on the burn pile: Wheatland will disperse the wood chips throughout the burn pile instead of dumping in one heap. This should help when it is burned. Discussion was held on the need to burn it again. Thomas reported the county had been commissioned to make the signs needed for the burn pile and the bulk water. Kim Byers inquired when the water line break discussed before had happened (10/18). Thomas reported the new security system had been installed in the city building.

Linda Elliott relayed a citizen request to install an engine braking prohibited sign at the west entrance into town. Discussion was held. Council consented to purchase the sign. The state will be petitioned for permission to install.

Kim Byers inquired if culvert prices had been researched yet for next year's budget.

Old business: Mayor Minor asked if Kim Byers had any ordinances for review. Kim stated she did not due to difficulty getting to the city building during office hours. Kim inquired about taking the ordinance book out of the office, but that is not permitted. Kim will advise the clerk to copy ten ordinances per month at her request. Mayor Minor gave Kim a copy of the 2015 audit due to her absence at the prior month's meeting.

New business: Thomas Bacon noted the alleys needing gravel the most. Steve Nicholson motioned to purchase another load of gravel. Linda Elliott suggested splitting the

load between the alleys needing it. Diana Locke seconded the motion and the council vote passed unanimously.

Kim Byers inquired about the debt setoff program and list of debtors. The clerk reported that the state had been contacted and was setting the city up in their system, but she had left the information at her house. Discussion was held concerning the billing software capability with taking debit/credit cards.

Russell Hyde inquired about burn pile rules enforcement. It was reported that a replacement sign was being made that stated the rules, but most people using the burn pile abided by the honor system and paid the yearly fee. Discussion was held regarding a higher fee for those residents dumping commercially. Mr. Hyde stated it was a nice service to have, along also with the recycle dumpster. Discussion was held concerning abuse of both services by trash being dumped and use by non-residents. Discussion was held regarding increased use of the recycle bin by non-residents and the trash company wanting to go to curbside recycling. Kim Byers suggested incorporating a flat fee to all residents to cover the recycling cost and increased use of the bin. Discussion was held. No action was taken.

There being no further business, Linda Elliott motioned to adjourn the meeting and Steve Nicholson seconded. The council vote passed all in favor and the meeting adjourned at 7pm.

Donald R. Minor, Mayor

Amy Brown, City Clerk