

## SOUTH HAVEN CITY COUNCIL MEETING MINUTES

December 4, 2017

The South Haven City Council met in regular session on Monday, December 4, 2017 at City Hall. Present were Mayor Don Minor and council members Steve Nicholson, Linda Elliott, Diana Locke, and Katrina Hallman. Kim Byers was absent. Also present were Russell & Diane Hyde, Seth Brown, City Maintenance Thomas Bacon, and City Clerk Amy Brown. The meeting was called to order at 6:30pm and Mayor Minor opened with prayer.

The minutes of the November meeting were reviewed by council. Steve Nicholson motioned to accept the minutes as written and Katrina Hallman seconded. The council vote passed unanimously. The list of disbursements for November was then reviewed by council. Diana Locke motioned to pay the bills in the amount of \$17,919.74 for regular disbursements and Steve Nicholson seconded. The council vote passed unanimously.

There was no patron input.

Thomas Bacon reported the new sewer pump had been installed and that it too had been having problems. Thomas reported on the numerous times JCI had been down since installation to troubleshoot and what they thought were the issues. A bad float had been discovered both before and after Thanksgiving, but that did not fix the problem. Thomas reported he discovered both pumps down last weekend, with an overheat alarm on the new pump. Thomas explained he thought it may be the electromagnetic switch and points causing the malfunction, just like what had happened with the recent water well pump issue. JCI is scheduled to be back down this week for another service call. Discussion was held regarding payment for service calls and warranty work since the pump was brand new. No bill for the pump or service calls had been received yet. Discussion was held on the loan terms and length.

Discussion was held concerning the date for the January council meeting since the first Monday is New Year's Day. It will be held on Tuesday, January 2, 2018.

OLD BUSINESS: Mayor Minor reported all the ordinances had been scanned and

emailed to council. Linda Elliott reported she had not received hers.

NEW BUSINESS: Steve Nicholson motioned to go with the three-year municipal lease purchase loan term with Bank of Commerce & Trust for the sewer pump and Katrina Hallman

seconded. The council vote passed unanimously. The bank will be notified so the paperwork can be ready for the next meeting.

Ordinance Number 317, an ordinance increasing the rates charged for refuse collection and disposal, was reviewed by council. The letter from Waste Connections passing along the 2% rate increase as per the contract was also reviewed. Diana Locke motioned to adopt Ordinance No. 317 and Steve Nicholson seconded. The council vote passed unanimously.

At 7:43pm, Steve Nicholson motioned for council to go into executive session for five minutes for discussion of non-elected personnel. Katrina Hallman seconded and the council vote passed unanimously. Russell & Diane Hyde, Seth Brown, Thomas Bacon, and Amy Brown left the room. Council reconvened in open session at 7:47pm. Steve Nicholson motioned to give Christmas bonuses to the fire chief, city maintenance, and city clerk in the same amounts as last year. Katrina Hallman seconded and the council vote passed unanimously.

Katrina Hallman requested clarification on a line item from the disbursements &

deposits list pertaining to money collected and amount billed.

There being no further business, Diana Locke motioned to adjourn the meeting and Linda Elliott seconded. The council vote passed all in favor and the meeting adjourned at 7:49pm.

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Donald R. Minor, Mayor

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Amy Brown, City Clerk

