

CITY OF SOUTH HAVEN, KANSAS
COUNCIL MEETING
June 1, 2020 6:30 pm

The South Haven City Council met in regular session on Monday, June 1st, 2020 at City Hall 231 S Main at 6:30 pm. Presiding was Mayor Kim Byers, who called the meeting to order.

Council Members Present: Steve Nicholson, Katrina Hallman, Seth Brown, Linda Elliott, and Emily Harding.

Others Present: Deena Byers, Brock Byers, City Clerk Casey Mraz, James Byers, and speaker Beth Warren, Ransom Financial Group.

Opening Prayer: Steve Nicholson opened with prayer.

Approval of Regular Meeting Minutes Dated 5-4-2020:

MOTION: by Linda Elliott, second by Seth Brown to approve the Regular Meeting minutes dated 5-4-2020 with one noted correction on Maintenance report changing the word “months” to “years”.

MOTION: Passed unanimously.

Approval of Expenses/Disbursements:

MOTION by Seth Brown, second Linda Elliott to approve the monthly disbursements in the amount of \$10,776.72.

MOTION: Passed unanimously.

PATRON INPUT: James Byers commented on how well of a job Thomas Bacon has been doing on the streets and how well he has been keeping up the city.

REPORT CITY OFFICERS:

City Maintenance: No report, Thomas Bacon absent.

City Clerk: None.

OLD BUSINESS

1. **Burn Pile:** Mayor Byers reported a burn pile reminder was included on the billing statements sent out this month. Thomas will be installing the Burn Pile sign at the site.
2. **Utility Billing Policy:** Council reviewed the revised version of Utility Policy. Nicholson suggested one edit to strike out two sentences. Mayor Byers restated & implemented the changes suggested and asked if there were any other changes, comments, edits from the Council. Mayor Byers suggested moving forward for approval with noted changes. Seth Brown requested the item be tabled until next meeting to allow the Council adequate time for review. Item tabled until July Meeting.

NEW BUSINESS

1. **Purchase of Road Gravel:** Councilmember Hallman stated Thomas had requested approval for 4 loads of gravel this month.

MOTION by Steve Nicholson, second by Emily Harding to approve the purchase of 4 loads of gravel to be placed as needed and determined by Thomas.

MOTION approved unanimously.

2. **City Cellphone** (Clerk): Mayor Byers reported that attempt to purchase a new city cellular phone plan had been made however checks were not accepted by Carrier. Mayor Byers stated after the City Clerk is approved and added to the City's accounts, purchase will be completed.
3. **Bond Refinance Opportunities**- Mayor Byers invited speaker Beth Warren from Ransom Financial to discuss bond refinance opportunities currently available to the city that could provide long term savings in interest and principal. Discussion was held pertaining to the total savings of up to \$170,000 vs cost to the city over the remaining 28-year term of the bond. Ms. Warren presented the costs to refinance and timeframe. Ms. Warren provided answers to the council's questions and provided information regarding the terms and conditions of the refinance. Council was in agreeance to continue review of the proposed refinance opportunity and revisit next month. At this time Ms. Warren left the meeting.
4. **City Financial Accounts**- Mayor Byers suggested consideration for a motion to approve adding the new city clerk Casey Mraz to the city's bank account and adding Casey Mraz to the South Haven Fire Dept Fund bank account.

MOTION by Linda Elliott to approve updating the City's Financial accounts adding the City Clerk to both the city bank account and South Haven Fire Department account requiring two signatures for checks.

Second, Katrina Hallman.

Motion passed unanimously.

OTHER BUSINESS

5. **Commodities**- Council inquiry was made regarding use of the City Truck for the picking up of USDA Commodities. Discussion was held that it had not been used but requested. Council was in agreeance that the City truck could be used for City business and requested adding the new City Clerk to the city's automobile insurance.
6. **New Computer**- Mayor Byers asked the council for consideration of purchasing a new computer and monitors for the City's office. Mayor Byers explained multiple programs are utilized in daily operations and the current PC operates very slowly and needs additional memory to support the programs used & data storage. Discussion was held and council was in agreeance to request for quotes for new equipment. Once quotes are received, they will be provided to council.
7. **Tornado Siren Authorized Users List**: Councilmember Brown inquired about the Authorized User List for the City's Tornado Siren. Mayor Byers reported that the lists have been updated with current information for Authorized Users and their phone numbers. Mayor Byers stated City employee's & staff are included on the list as well as the County Emergency Management Director. Discussion was held if Councilmembers should be listed also, Mayor Byers responded that increasing the number of individuals authorized can increase the risk of accidental activation of the siren and that past authorized user lists have included the Mayor, City Clerk, City Man, Fire Chief, Assistant Fire Chief, and Emergency Management.

8. **Handheld Meter Reader-** Councilmember Brown inquired about any issues with the Handheld Meter Reader. Mayor Byers reported to the council that the current meter reader is over 15 years old and is having operational issues. Manufacturer was contacted and a newer model handheld was provided for the City’s use until either old handheld could be repaired if parts available or quote for new handheld obtained.
9. **Other Business** Mayor Byers reported the City was contacted by Kanokla regarding a donation opportunity of \$10,500 for the next 5 years starting in October according to statue 12-147. Discussion was held regarding the donation terms. Mayor Byers stated she will take the Council’s questions to Kanokla and provide more information at the next meeting.

ORDINANCES & RESOLUTIONS

ANNOUNCEMENTS, MEETINGS AND NEXT AGENDA ITEMS:

- Monday, July 6, 2020- Council Meeting @ 6:30 pm

ADJOURNMENT

MOTION by Seth Brown, second Emily Harding to adjourn the City Council meeting at 7:35 pm.

MOTION approved unanimously.

Kim Byers, Mayor

Casey Mraz, City Clerk

Councilmembers:

