

**CITY OF SOUTH HAVEN, KANSAS**  
**COUNCIL MEETING**  
**March 1, 2021 6:30 pm**

The South Haven City Council met in regular session on Monday March 1, 2021 at City Hall 231 S Main. Presiding was Mayor Kim Byers, who called the meeting to order at 6:30 p.m.

**Council Members Present:** Steve Nicholson, Seth Brown, Jeremy Goeckel, and Katrina Hallman.

**Council Members Absent:** Emily Harding

**Others Present:** Clerk-Casey Mraz, Fire Chief-Garratt Locke, Thomas Bacon, Eric & Casey Cullens, Brock Byers, Deena Byers, Matt Metcalf, Lonnie Cooper, Dena Craghead, Girl Scouts Troup #40158, Paige Zulkoski.

**Opening Prayer:** Steve Nicholson opened with prayer.

**Approval of Regular Meeting Minutes Dated 2-1-2021:**

MOTION: by Jeremy Goeckel, second Steve Nicholson to approve the minutes from 02-01-2021.

MOTION: Passed unanimously.

**Approval of Expenses/Disbursements:**

MOTION: by Seth Brown, second Jeremy Goeckel to approve the February expenses in the amount of \$13,794.44

MOTION: Passed unanimously.

**PATRON INPUT:** Dena Craghead along with a few other girls from the Girl Scout Troop asked the City Council for approval to put a decorative trash can and flower box at the City Park and they would maintain dumping the trash can and taking care of the flower box as their part of the troop's community service. Council approved the placement of the trash can and flower bed.

Eric Cullens asked about the contract agreement he received for his payment plan and requested that it show a complete breakdown of their current and past account's charges before signing it. Council agreed to provide a breakdown of their bill but would first need them to fill out a KORA form due to their past account being in a new customer's name.

Lonnie Cooper presented the 2019 Financial Audit results and reviewed the material weaknesses identified in the audit. Mr. Cooper then answered all of the council's questions. Mr. Cooper highly encouraged that the council look into getting some sort of accounting software to help better track the city's funds more accurately

**REPORT CITY OFFICERS:**

**City Clerk:** Casey reported that the City has paid off their sewer loan with the Bank of Commerce.

**City Maintenance:** Thomas reported that the sewer inspection on 2.26.21 went smoothly and that he and Casey worked together to meet the inspection's requirements. Thomas reported that the mower

repair is complete and operating fine. Thomas reported he has had some complaints in town on snow removal and said they were requesting that the city look into purchasing something to help the removal of snow and he has also had a few meters freeze up and break. All have been replaced.

**Fire Chief:** Chief Locke reported that the firetruck has a radiator leak and he prefers to go with someone local to work on it. Garratt also said he is currently researching some more on the possible new fire station.

### **OLD BUSINESS**

**Ditch & Drain Project:** Mayor Byers reported that this project is weather permitting and is hoping to begin sometime this spring.

**2019 Year-End Financial Statement:** Council was presented the 2019 Financial Statement results by Lonnie Cooper.

#### **City Building Roof Estimate-Insurance**

Discussion was held that the roof has hail damage. Insurance has been contacted. City Clerk will get estimate to the insurance company and schedule an adjuster to come out. No motion.

### **NEW BUSINESS**

#### **Girl Scouts Project:**

**MOTION:** by Steve Nicholson, second Seth Brown to approve the Girl Scout Troop 40158 to place a trash can and a flower box at the city park if it is maintained by them.

MOTION: Passed unanimously.

#### **Gravel Purchase:**

**MOTION:** by Steve Nicholson, second Seth Brown to approve 2 new loads of gravel.

MOTION: Passed unanimously.

#### **Christmas Light Bid:**

Discussion was held that one bid had been received for the old Christmas lights in the amount of \$125.00 by David Kuchar

**MOTION:** by Katrina Hallman, second Seth Brown to accept the \$125.00 bid from David Kuchar.

MOTION: Passed unanimously.

**Disaster Relief:** Mayor Byers approached the council for consideration for an adjustment to the water bill this billing cycle due to the winter storm. Discussion occurred.

**MOTION:** by Katrina Hallman, second by Steve Nicholson to approve an adjustment off each utility account due to many having water leaks and leaving faucets drip due to the cold weather.

Ayes: Katrina Hallman, Steve Nicholson, Seth Brown.

Nays: Jeremy Goeckel.

MOTION: Passed.

**Other Business**

**City Ordinance & Blight Conditions:** Matt spoke on the legal processes for enforcement of the Dog-at-large ordinance and blight ordinances. Matt also answered council questions regarding executive sessions. Mayor Byers reported to the council they had violated KOMA by entering into executive session with a customer to discuss their utility account. Mayor Byers provided each council member with a list of KOMA’s reasons by statute to enter executive session Mayor Byers encouraged the council to consider self-reporting.

**Law Enforcement:** Mayor Byers revisited the discussion for consideration of hiring a law enforcement officer or contracting law enforcement services. Discussion occurred regarding what would best serve our community. Council discussed full-time and part time positions, contract terms, pay, resources, and costs. Mayor Byers will inquire about the council’s questions regarding a contract for law enforcement. Item tabled until next meeting.

**4H Show:** Thomas Bacon asked that the 4H use the park area for a 4H show on July 23<sup>rd</sup>-24<sup>th</sup> of 2021. Council was in agreeance that it may be used on that date.

**ADJOURNMENT**

MOTION by Seth Brown, second Steve Nicholson to adjourn the City Council meeting at 8:41 p.m.

MOTION passed unanimously.

**ANNOUNCEMENTS, MEETINGS AND NEXT AGENDA ITEMS:**

Next Meeting April 5th, 2021- Council Meeting @ 6:30 pm

	Councilmembers
Kim Byers, Mayor	
Casey Mraz, City Clerk	