

**CITY OF SOUTH HAVEN, KANSAS
COUNCIL MEETING
May 3rd, 2021, 6:30 pm**

The South Haven City Council met in regular session on Monday May 3rd, 2021, at City Hall 231 S Main. Presiding was Mayor Kim Byers, who called the meeting to order at 6:30 p.m.

Council Members Present: Steve Nicholson, Jeremy Goeckel, Emily Harding, and Katrina Hallman.

Council Members Absent: Seth Brown

Others Present: Clerk-Casey Mraz, Thomas Bacon, Casey Cullens, Brock Byers, Shelbie Fitch, Deena Byers.

Opening Prayer: Steve Nicholson opened with prayer.

Approval of Regular Meeting Minutes Dated 5-3-2021:

MOTION: by Emily Harding, second Steve Nicholson to approve the minutes from April 4,-2021.

MOTION: Passed. Jeremy Goeckel, abstained.

Approval of Expenses/Disbursements:

MOTION: by Steve Nicholson, second Emily Harding to approve the April expenses in the amount of \$ 15,748.31.

MOTION: Passed unanimously.

PATRON INPUT:

Guest Speaker: Shelbie Fitch. Shelbie Fitch addressed the council and requested council approval to move forward with the Cardinal Corner Playground Project utilizing Legacy Foundation out of Winfield KS as the project's 501C3. Shelbie presented the preliminary steps for the project, and that she would like to start fundraising as soon as possible. Shelbie requested council approval to use the City's Tax Exemption Status for the project. Mayor Byers stated items would be moved to New Business.

Brock Byers inquired about the City's manhole located on his property and if this could be tied into without requiring a lift station. Thomas stated he would take a look at the manhole at that location and determine if it would require lift station.

REPORT CITY OFFICERS:

City Clerk: Nothing to report.

City Maintenance: Thomas reported that there are still 2 loads of gravel purchased in April that have not been delivered yet. Thomas discussed a possible duplicate invoice sent by Core & Main.

Fire Chief: Absent

OLD BUSINESS

Ditch & Drain Project: Mayor Byers reported that Thomas has completed the first ditch & drainpipe replacement and ditch work located on Stuart street and discussed the improved drainage at that

location. Thomas reported that there is enough pipe remaining to be used for the next location. Council discussion occurred regarding the next location. Thomas will identify the next ditch and schedule the work as weather permits. Discussion occurred regarding the City's street easements and that grass on the easement may be temporarily disrupted during ditch work to improve the city's drainage. No motion.

City Building Roof Estimate-Insurance

Council discussed the cost of replacing the roof and the Insurance premium. Discussion occurred regarding the areas that are leaking. Thomas discussed it was possible to repair the leaking areas at a lower cost by removing the sky lights and replacing with new metal. Council was in agreeance for Thomas to proceed in getting material costs for the repair. No motion.

Accounting Software: Mayor Byers reported to the Council the purchase of Quickbooks software versus online subscription could be greater than \$500 a year with user license and she wanted to circle back to council as the previously only approved purchase up to \$500. Mayor Byers explained the costs of Quickbooks accounting software annually over time would be comparable to the cost of purchasing and owning municipality software previously presented that provides many municipality features of utility account support, financial accounting, permitting, tax valuation tracking, and municipal court features. Discussion occurred. Council was in agreeance to review the Municipality software options again next month. No motion.

Website Redesign: Mayor Byers updated the Council on the new website design and work in process for new content. Mayor Byers received feedback from one person and asked Council to visit the link emailed to them and provide feedback for the new design. No motion.

NEW BUSINESS

Fire Suppression Services:

Jeremy Goeckel inquired about the City's Fire Suppression fee amounts to surrounding townships and if fees needed to be looked at since the majority of calls are outside the city limits. Mayor Byers discussed she would get the amounts for each township to the Council for next month. No motion.

Cardinal Playground City Park Project:

MOTION: by Steve Nicholson, second Emily Harding to approve utilizing Legacy Foundation as the fiscal sponsor (501C3) for the Cardinal Corner City Playground Project and tax exemption certificate.

MOTION: Passed unanimously.

Discussion/Approval of Past Due Utility Account Late Fee Adjustments

Mayor Byers discussed with Council for consideration the option to adjust the past due accounts large late fee amounts previously applied at 4% to the flat \$5.00 a month fee for each month they were late. Discussion occurred. Mayor Byers will get a listing of accounts and late fee amounts for Council to review. Item tabled until June.

Gravel Purchase:

MOTION: by Steve Nicholson, second Emily Harding to approve 2 new loads of gravel.

MOTION: Passed unanimously.

ADJOURNMENT

MOTION by Steve Nicholson, second Emily Harding to adjourn the City Council meeting at 8:00 p.m.

MOTION passed unanimously.

ANNOUNCEMENTS, MEETINGS AND NEXT AGENDA ITEMS:

Next Meeting June 7th, 2021- Council Meeting @ 6:30 pm

Kim Byers, Mayor

Casey Mraz, City Clerk

Councilmembers
