CITY OF SOUTH HAVEN
BOX 130
SOUTH HAVEN, KS. 67140

BUILDING / SIGN PERMIT

APPLICANT TO COMPLETE NUMBERED SPACES ONLY. (where applicable)

JOB ADDRESS

1 LEGAL DESCR | LOT NO | BLK | ADDITION OR TRACT | ☐ SEE ATTACHED SHEET

2 OWNER | MAIL ADDRESS | ZIP | PHONE

3 CONTRACTOR | MAIL ADDRESS | LICENSE NO | PHONE

4 ARCHITECT ENGINEER OR DESIGNER | MAIL ADDRESS | LICENSE NO | PHONE

5 CLASS OF WORK ☐ NEW ☐ ADDITION ☐ ALTERATION REPAIR ☐ MOVE ☐ REMOVE ☐ SIGN

6 TYPE OF CONSTRUCTION ☐ WOOD FRAME ☐ MODULAR ☐ MOBILE HOME ☐ OTHER EXPLAIN

7 USE OF BUILDING

8 DESCRIPTION OF WORK / DESCRIPTION WHERE SIGN WILL BE PLACED

9. SIZE OF SIGN (MUST BE UNDER 4' X 8')

10. CHANGE OF USE FROM | CHANGE OF USE TO

11. VALUATION OF WORK $ | APPROX COMPLETION DATE

12 SETBACK INFORMATION

	MAIN	ACCESSORY
Front		
Side		
Side		
Rear		

13. LOT INFORMATION

STREET FRONTAGE

AVERAGE DEPTH

AREA SQ FT

THIS SPACE FOR PERMIT

Issued

If No Give Reason

Issuing Officer

Date Issued

PERMIT FEE

OWNER

JOB ADDRESS

NOTICE

This permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced.

I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of this permit does not presume to authorize the applicant or his principal or his agents or employees to violate any ordinance or rule or regulation of the city or any law of the state pertaining to the construction hereinabove described, and the applicant shall hold the city harmless from any and all loss of any nature whatsoever arising from said construction.

SIGNATURE OF MAYOR OR CITY CLERK | DATE

SIGNATURE OF OWNER | DATE

Type of Const	Occupancy Group	Division
Size of Bldg. (Total Sq. Ft.	No of Stories	Max. Occ Load
Use Zone		Fire Sprinklers Required ☐ Yes ☐ No
No of Dwelling Units	OFFSTREET PARKING SPACES Covered	Uncovered

Special approvals	Comments	Signature/Date
Zoning		
Easements		
Fire Dept.		
Electric Dept.		
Water Dept.		
Health Dept.		
Plan Review		
Street Department		

Approved by South Haven City Council. DATE

BY

MAYOR

PERMIT NO